



# Bastrop County Local Emergency Planning Committee Meeting Minutes Thursday, August 17, 2023

Bastrop County



Local Emergency  
Planning Committee

The Meeting Notice / Agenda was posted on the website and on the front door at the Mike Fisher Building. This meeting was conducted in person in the Central Management Suite (Room 101) at the Bastrop County Office of Emergency Management Mike Fisher Building, 1501 Business Park Drive, Bastrop, Texas 78602 and virtually via Webex.

## Members Present:

Honorable Gregory Klaus (Bastrop County Judge)  
Chairperson Chief Josh Gill (Bastrop County Emergency Services District #2)  
Vice Chairperson James Altgelt (Bastrop County Office of Emergency Management)  
Ms. Hillary Long (Bastrop County Office of Emergency Management)  
Ms. Lyndsey Schroeder (Bastrop County Judge's Office)  
Chief Andres Rosales (Bastrop Fire Department)  
Mr. Steven Long (Bastrop County Information Technology)  
Mr. Robert "Bobby" Stephens – Flint Hills Resources

## Members Not Present:

Chief Brandon Bancroft (Bastrop County Emergency Services District #1)  
Dr. Pompeyo Chavez (Bastrop County Health Authority)  
Ms. Stevey Sugars (Bastrop County Sheriff's Department)  
Mr. Eduardo Guerrero (Bastrop County Development Services Department)  
Ms. Diana Schulze (Texas Department of Transportation)  
Mr. Roger Mogoyne (Elgin Fertilizer Company)  
Ms. Christine Files (Retired Emergency Management Professional)

## Visitors Present:

Ms. Deena Thomas (Bastrop County Office of Emergency Management)  
Bastrop County Liaison Officer Joshua Moses (Texas Division of Emergency Management)  
Ms. Julie Sommerfeld (Bastrop County Information Technology)  
Chief Josh Lucas (Heart of Pines Volunteer Fire Department)  
Mr. Randy Grimes (Flint Hills Resources)  
Emergency Management Coordinator Stacy Moore (Lower Colorado River Authority) (Virtual)

## A. Call to order.

The August 17, 2023, scheduled meeting of the Bastrop County Local Emergency Planning Committee (LEPC) was called to order at 10:01 A.M. by LEPC Chairperson Chief Josh Gill. Chief Gill conducted a roll call and determined that a quorum was in attendance.



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**B. Review and approval of the minutes from the May 15, 2023, meeting.**

Chief Andres Rosales made a motion to approve the minutes as presented and Mr. Steven Long seconded the motion. The motion passed unanimously and the minutes from the May 15, 2023, meeting were approved.

**C. Citizens comments.**

There were no citizen comments during this meeting.

**D. Receive updates and discuss upcoming activities / projects for the following Standing Committees:**

**1) Right-to-Know Committee**

Right-to-Know Committee Chairperson Long did not have an update for the LEPC.

**2) Public Education and Information Committee:**

Public Education and Information Committee Chairperson Lyndsey Schroeder reported that the LEPC website remains operational and continues to be updated with meeting minutes as well as the changes to membership.

**3) Hazardous Materials Facilities Liaison Committee:**

Hazardous Material Facilities Liaison Committee Chairperson Chief Brandon Bancroft was not present at the meeting; however, he provided the following information to LEPC Vice Chairperson James Altgelt: Bastrop County Emergency Services District #1 adopted the 2018 Version of the International Fire Code (IFC) and it will go into effect on October 1, 2023. Chief Bancroft and his department have been working with the Bastrop County Engineer with this matter.

**4) Emergency Response and Resource Committee:**

Emergency Response and Resource Committee Chairperson Chief Rosales reported that the Bastrop Fire Department has applied for additional Hazardous Materials training for his firefighters and is in the process of updating their departmental resource list.



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**E. Discuss and take action regarding LEPC vacancies.**

Mr. Altgelt informed the LEPC that some members of the LEPC have not been able to attend a meeting for over one year. It was his recommendation that these members be removed from the LEPC until a time that their professional and personal schedules would allow them to participate. These individuals were identified as Mr. Roger Mogoyne and Ms. Christine Files. Chief Joshua Lucas was asked if he would be willing to serve as a member of the LEPC and he accepted the invitation. Bastrop County Liaison Officer (CLO) Joshua Moses also volunteered to serve on the LEPC. Chief Gill made a motion to remove Mr. Mogoyne and Ms. Files from the LEPC and replace them with Chief Lucas and Ms. Deena Thomas and to add CLO Moses to the LEPC. Chief Rosales seconded the motion. The motion passed unanimously.

**F. Review and discuss LEPC Bylaws and make suggestions for potential updates.**

After a brief discussion, Chief Rosales made a motion that we would table this topic until everyone had the opportunity to conduct a thorough review of the Bylaws with everyone being so busy during wildland fire season. Mr. Altgelt seconded the motion. The motion passed unanimously.

**G. Discuss potential training opportunities and / or requests for future LEPC Meetings.**

The LEPC identified will conduct review of the LEPC Bylaws as the topic for the November 16, 2023, meeting as well as identifying times, dates, and locations for the 2024 Quarterly Meetings.

**H. Adjournment.**

Mr. Long made a motion to adjourn which was seconded by Chief Gill. The motion passed unanimously, and the meeting ended at 10:29 A.M.

The Bastrop County Local Emergency Planning Committee Meeting Minutes for the August 17, 2023, meeting was approved on the 16<sup>th</sup> Day of November 2023.

Handwritten signature of Chief Andres Rosales in black ink.

Chief Andres Rosales  
Secretary  
Bastrop County LEPC

Handwritten signature of Chief Josh Gill in black ink.

Chief Josh Gill  
Chairperson  
Bastrop County LEPC